

CLASS TITLE: Deputy District Chief

CHARACTERISTICS OF THE CLASS: Under direction of the District Chief, works a platoon shift and performs the administrative duties delegated with regard to departmental regulations, the orders of the Fire Commissioner and the policies of the Fire Department; and performs related duties as required.

EXAMPLES OF DUTIES: Responds to fires within the respective Fire District as directed by the Fire Alarm Office and assumes control of firefighting operations and personnel under his command; conducts regular inspections of personnel and units within an assigned Fire District; drills and trains such units as required; assumes command in the absence of the District Chief; maintains proper manpower levels; ensures the appropriate filing of reports; enforces departmental regulations and municipal ordinances; ensures the enforcement of labor contract policies and procedures.

DESIRABLE MINIMUM QUALIFICATIONS:

Training and Experience. Career Service status as a Battalion Chief or Captain; or an equivalent combination of training and experience.

Knowledge, Abilities and Skill. Thorough knowledge of modern firefighting methods and apparatus. Considerable knowledge of departmental rules, regulations, policies and procedures. Considerable knowledge of the causes of fires and methods and practices used in fire prevention.

Ability to exercise good judgment in making decisions in high pressure situations. Ability to direct subordinate staff and maintain control of situations. Ability to maintain records and prepare reports.

Working skill in the application of modern firefighting methods, techniques and apparatus in firefighting operations. Working skill in directing the activities of others.